

## Board Meeting Notes

January 4, 2014, 3:00 p.m.

The Cellar

Present: Lisa Bowman, Tim Lutz, Susan Kennedy, Joy Moll, Sharron Wesley Porter, Mitzi Potter, Theresa Thomas, Karman Wheeler  
Guests: Bob Wolf, Garland "Tinker" Ball, John Morris



1. Minutes from December were approved.
2. Old Business
  - A. Training – the 2013 Board provided training for Facebook, Website, and Yahoo Group. All Board Members are listed as administrators for the Facebook page. For the website, Tommy set up all of the emails for the website and will add appropriate pictures. Current issues with the Yahoo Group were discussed.
  - B. Material Exchange and Archives – The financial information, 2011 and 2012 secretary's notebooks were transferred from 2013 officers to 2014 officers. Lisa Bowman provided Tim Lutz the last two years of presidential information. Tommy Edwards will provide Tim Lutz with additional historical information. Tim Lutz will provide Bob Wolf the 15 year anniversary party information.
  - C. Administrative Changes
    - a. Post Office Box Change (and keys). A new location for the post office box has been established on Liberty Road and Creative Drive. Mail will automatically be forwarded for one year. As soon as correspondence is received, Sharron will notify the sender of the change of address. The new post office box address is:  
PO Box 55337  
Lexington, KY 40555
    - b. Bank Account – Names have been changed to Sharron Wesley Porter and Tim Lutz with new debit cards arriving in 7-10 days. It was also noted that the Club has a savings account at the bank that was reactivated. It will be used for the 20<sup>th</sup> anniversary expenditures and revenue.
    - c. Pay Pal – It was also recommended that we reinstate the PayPal account. Lisa Bowman will provide Sharron Wesley Porter with password information. It was noted, however, that the 3% transaction fee need to be added to any charges when using PayPal.
  - D. Members List
    - i. List – An updated membership list was sent to the 2014 Board Members by Lisa Bowman
    - ii. Membership Status –  
Only 45 of the 183 members have paid 2014 dues. Tim Lutz will send out a reminder. It was noted that the annual dues after January 31 will be \$25.00)
    - iii. New Members

Once dues are received, the treasurer will notify the Board and Welcome Ambassador (Tommy Edwards). The Welcome Ambassador will send welcome letter and the vice president will be responsible for ID and web page announcement.

E. Board Meeting Schedule

February 19 at 6:00 p.m. at Spuds

March 20 at 6:00 p.m. at Beer Works.

Remaining meetings will be held the 2<sup>nd</sup> Thursday of each month at 6:00 p.m.

Charities will alternate between those needing financial resources and those needing supplies

- a. January – Piggies for Preemies for Kosair’s Neonatal Intensive Care Unit. They serve 30-40 infants a month from around Kentucky. The pigs will be distributed at the January Happy Hour and General Meeting. Tim Lutz will also provide flyer with additional information.
- b. February and March  
February – Karman motioned and Sharron seconded the charity be Special Olympics (sporting equipment). Motion carried. Lisa Bowman will check about donating golf clubs.  
March – Big Brother/Big Sister. Tim will contact Phil about organizing the charity.
- c. Additional Suggestions  
Restore – Need volunteers to work in store (four hours). Tim Lutz will contact their representative to see if they will attend our February Board meeting.
- d. Several additional charities were mentioned that the Club has assisted in the past:  
Toiletries for Hope Center  
Men’s Mission (gloves and underwear)  
Veterans – at a local level. Karman will check with Steve Justice

F. Newsletter

- i. Bowling begins on the 9<sup>th</sup> at 6:30. Still need two more people
- ii. Karman will send Joy the December Board Minutes. She will include a link to them on the web page and attach document to the webpage.
- iii. Joy Moll agreed to be responsible for the monthly newsletters.

G. Annual Report

Lisa Bowman is working on the annual report due by 1/31.

H. By Laws

After discussion about problems associated with the use of Survey Monkey in current format, the Board agreed to postpone Bylaws proceedings until March. Tim Lutz will contact current election officers to see if they will continue in their role.

I. Logo and Shirts

Tommy Edwards and Tim Lutz are continuing their work on the Club logo Research on potential sources for new logo was not complete. Bumble Bee is unable to take on a project at this time. BCTC’s Information Management and Design Program have not been in session.

The current logo was produced by the artist from Washington State based on the Meeting of the Minds Logo he developed. It is based on a five color scheme. Tim Lutz will compare pricing for

the log. It was noted that the Club currently owns four logos. The Board will attempt to locate logos, forwarding them to Tim Lutz.

### 3. Committee Updates

#### a. Anniversary Party

Bob Wolf noted a second website for historical pictures had been used and inquired about current location. Bob will try to locate or recreate the pictures.

All of the members for the committee have been confirmed. Committee members: Bob Wolf, Joy Moll, Tommy Edwards, Mary Harbour, Barry Swihart, David Comstock.

It was suggested that an historian be appointed. It was agreed that Pam Boggs be asked to chair a small committee. Bob Wolf and Joy Moll volunteered to assist her.

#### b. Christmas Party

i. Location – Feedback from the 2013 Party was very positive. It was noted that the number of toys donated were down as were the number of baskets. Theresa Thomas noted the manager was very easy to work with and is willing to do it again. In addition, however, it was felt a “back up” location should be considered. Suggestions included Gainesway, Picadome (overnight lodging and shuttle readily available), Spring Valley Golf Course, Champion Golf Course, neighborhood associations.

#### c. Welcome Ambassador

Tommy Edwards

### 4. New Business

#### a. Unpaid Concert Tickets

i. The Board discussed the problem of three unpaid Concert tickets. The Board will work on receiving payment from the Club members through submitting an invoice and cover letter that Sharron Wesley Porter will develop. Additionally, PHIP will be notified if payment is not received.

ii. A motion was made by Sharron Wesley Porter and seconded by Karman Wheeler that all tickets be paid for in advance of ordering the tickets. Motion carried.

#### b. Happy Hours – Susan Kenned will check with SEC and Spuds.

### 5. Miscellaneous

a. Member Attrition and Satisfaction – the Board discussed comments and suggestions made for ways to retain members and improve club participation

i. “Do not know new members” – It was suggested that a brief introduction of new members be included on BGPFC webpage

ii. Participate in softball league

iii. More family friendly happy hours

iv. Plan a bon fire, crawfish boil, etc.

Meeting Adjourned at 5:45 p.m